

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, October 24, 2023, at 6:31 p.m., in person at the cafetorium, Olean Intermediate Middle School, 401 Wayne Street, Olean, NY. The meeting was called to order by Julio Fuentes, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

PRESENT: Julio Fuentes, President
Kelly Keller, Vice President
Ricky Bee
Mary Hirsch-Schena
Kevin Stevens

Absent: Daniel Farnham
Alan Peters

Excused: Lee Filbert
Ira Katzenstein

ALSO PRESENT: Dr. Genelle Morris, Superintendent of Schools
Michael Irizarry, Assistant Superintendent of Academic Services
Jenny Bilotta, Business Administrator
Victoria Zaleski-Irizarry, District Clerk
Jen Mahar, Director of Special Programs
Richard DiMartino, OIMS Assistant Principal
Maureen DiCerbo, OIMS Principal
Lauren Stuff, WW Principal
Angie Marconi, Teacher
Dan Freeman, Teacher

OTHERS: Kellen Quigley, OTH
Beck Todd

Students:
Ryan Goodsell
Grace Haynes
Ryan Osborne
Shamus Baer
Jalethyn Miller
Tyler Camp
Andre Fratercangelo
Danny Havers
Cal Vogtli
Donte Clemons
Heartly Phipps
Norra Anastasia
Nathan Blazejewski
Lilly Todd
Adonijah Benedict
Keegan Evans
Marah Morehouse
Payton Reynolds
Draven Cummings

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Moved by M. Hirsch-Schena, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda.

Agenda Approved

Ayes 5

Nays 0

Motion Carried

Commendations

a. The Boys Varsity Soccer Team defeated Dunkirk 10/18/23 and have advanced to the Section 6 Quarter Finals

Communications/
Commendations

b. The Girls Varsity Soccer team defeated Lake Shore 10/19/23 and have advanced to the Section 6 Semi-Finals

c. Congratulations to the following OHS Musicians for being chosen to participate in the Jr. High & Sr. High Area All-State Orchestra and Band:

Jr. High Orchestra:
Lokesh Anumalasetty
Natalie Snyder

Sr. High Band:
Heartly Phipps

Sr. High Orchestra:
Riti Anumalasetty
Sam Morgan
Evan Snyder
Lily Todd
Dickson Yang

These ensembles are comprised of select musicians from six area counties. Students were chosen based on their Spring Solo Festival scores and teacher recommendation.

d. The Girls Varsity Volleyball team defeated Tonawanda and advance to the Section 6 Quarter finals

e. Governor Hochul proclamation regarding School Board Recognition Week

Communications

a. Email to the board regarding flag display

Public Comments

Public Comments:

None

Discussion Items

Discussion Items:

Out-of-Country Trip – Dan Freeman, Tyler Camp, Grace Haynes and Lilly Todd

Policies - 1st Reading:

Policy #3411 – Prohibition of a Weapon on School Grounds

Policy #3420 - Non-Discrimination and Anti-Harassment in the District

Policy #4110 - Administrative Personnel

Policy #4260 - Evaluation of the Superintendent and Other Administrative Staff

Policy #5210 - Revenues

Policy #5220 - District Investments

Policy #5510 - Accounting of Funds

Policy #5511 - Maintenance of Fund Balance

Policy #5512 - Reserve Funds

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Policies - 2nd Reading:

Policy #2110 - Orienting and Training Board Members

Policy #2320 - Attendance by Board Members at Conferences, Conventions and Workshops

Board Report:

a. NYSSBA Annual Convention October 26-28

Board Report

Superintendent Report:

a. NYSCOSS Convention

b. Strategic Plan

Superintendent
Report

Committee Reports:

School Health Team – October 5th

Safety Committee – October 11th

Curriculum Committee – October 12th

Operations Committee – October 16th

Buildings and Grounds Committee – October 17th

Audit/Finance Committee – October 19th

Committee Reports

Moved by M. Hirsch-Schena, seconded by K. Keller, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

The Treasurer's Report dated September 30, 2023, be accepted and placed on file.

The Warrant Report for September 2023 be accepted and placed on file.

The Internal Claims Auditor Exception Report for the period covering month ending September 30, 2023, be accepted and placed on file.

The CPSE recommendations reviewed on October 24th be approved.

908004937	908004925	908004932
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That the CSE recommendations reviewed on October 24th be approved.

908004278	9008003617	908002566	908004125	908003563
900457828	908001584	082960007	092510018	908004322
908002681	908002860	908004447	908001260	908004495
908003497	908001461	908001972	908000870	908005050
908005053	900457861	908002403	908002416	908004798
908003218	092410011	908001479		

The September 30, 2023, Intra-fund Transfer listing in the amount of \$25,000.00 be accepted/approved and placed on file.

The list of Substitutes.

The list of items be declared surplus and donated to Bona Responds.

The list of Technology equipment to be declared surplus and recycled.

Ayes 5

Nays 0

Motion Carried

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Moved by M. Hirsch-Schena, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, that Richard DiMartino and Jennifer Palaszynska-Mellott are hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b).

Lead Evaluators

Ayes 5

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by K. Keller, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve Ricky Bee and Ashlie Flanigan as unpaid volunteers at East View for the 2023-2024 school year.

School Volunteers

Ayes 5

Nays 0

Motion Carried

Moved by R. Bee, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following school policies. These policies are to supersede any current School Board Policies regarding the same matter.

Policies Adopted

Policy #2110 - Orienting and Training Board Members

Policy #2320 - Attendance by Board Members at Conferences, Conventions and Workshops

Ayes 5

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by K. Keller, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the evacuation agreement between the YMCA of the Twin Tiers and the Olean City School District.

YMCA Evacuation Agreement Approved

Ayes 5

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by K. Keller, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Olean City School District's 2023-2025 Professional Learning Plan.

Professional Learning Plan Approved

Ayes 5

Nays 0

Motion Carried

Moved by K. Stevens, seconded by K. Stevens., upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the change order over \$35,000 as needed for the 2020 Capital Project.

Capital Project Change Order Approved

Ayes 5

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to authorized Karen O'Dell, Guidance Counselor, to work August 4, 2023 through August 18, 2023, to provide Summer School support services; not to exceed \$250.00.

Karen O'Dell Summer Hours Approved

Ayes 5

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to award the following excess equipment bids to:

Excess Equipment Bids Awarded

<u>Equipment</u>	<u>Top Bidder</u>	<u>Bid Amount</u>
John Deer Snow Blower	Michael Holley	\$25.00
Snapper Snow Blower	Michael Holley	\$25.00
Toro Mower	Mark Huselstein	\$4,000.00

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Old Drill Press	Michael Holley	\$25.00
**These were the only bids received for each piece of equipment		

Ayes 5

Nays 0

Motion Carried

Moved by K. Stevens, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Memorandum of Agreement between St. Bonaventure University and the Olean City School District to provide field placements for students as observers, tutors, and student teachers. The term of the agreement is January 1, 2024 through December 31, 2027.

St. Bonaventure
University Field
Placement MOA
Approved

Ayes 5

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Education Support Personnel Association regarding classroom coverage by teacher aides.

OESPA MOA
Classroom
Coverage Approved

Ayes 5

Nays 0

Motion Carried

Moved by K. Stevens, seconded by K. Keller, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Education Support Personnel Association regarding wage adjustments due to minimum wage increase.

OESPA MOA
Minimum Wage
Approved

Ayes 5

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to abolish one (1) 10-month full-time Keyboard Specialist position effective November 2, 2023.

Abolish One (1) 10-
Month Keyboard
Specialist

Ayes 5

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to create one (1) 11-month full time Keyboard Specialist position effective November 3, 2023.

Create One (1) 11-
Month Keyboard
Specialist

Ayes 5

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to amend the resolution adopted at the July 5, 2022 board meeting appointing Amanda Bess-Edwards OIMS (grades 4 & 5) and Carolyn Crosson OIMS (grade 6 & 7) RTI Chairs at an annual stipend of \$860. Amend to: Appoint Amanda Bess-Edwards OIMS (grades 4 & 5) and Carolyn Crosson OIMS (grades 6 & 7) RTI Co-Chairs at an annual stipend of \$430 each for the 2022-2023 School Year.

Extra-Curricular
Appointment
Amendment

Ayes 5

Nays 0

Motion Carried

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Personnel – Item A

Personnel Items A

Certified/Classified Appointments:								
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Building
Olmstead	Trisha	Senior Food Service Helper	10/10/2023		\$0.27/hour on base wage	Patricia Fratarcangelo	Probationary Appointment	High School
Stoops	Layne	Cleaner	10/25/2023		\$14.25/hour	Dallas Gray	Probationary Appointment	District Wide
Certified/Classified Appointments:								
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Tenure Area/Date
Whitesell	Dakota	OIMS/OHS Science Position	10/18/2023		Step 4	Haley Broyles	Chemistry 7-12 Initial Certification	Probationary Appointment to the Academic Science Tenure Area; 10/18/23 - 10/17/27; eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year.
Morey	Heather	Long Term Substitute Social Worker	11/16/2023		\$53,882	New Position	Working towards Provisional School Social Worker Certification	Non-probationary School Social Worker position effective November 27, 2023 - June 30, 2024.
Trietley	Gerald	Substitute Administrator	10/19/2023		\$35/hour		Substitute School Building Leader/District Leader	Temporary - Per Diem
Coaching and Extra-Curricular Appointments:								

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Last Name	First Name	Address	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information
Lapi	Cole		World with Water Club Co-Advisor	25-Oct	2023 - 2024 School Year	Index - 0.015 = \$314		
McKeone	Ethan		World with Water Club Co-Advisor	25-Oct	2023 - 2024 School Year	Index - 0.015 = \$314		
Zerniak	Lance		Modified Wrestling Coach	25-Oct	2023 - 2024 School Year	Index - 0.060 = \$2,513		
Terminations:								
Last Name	First Name	Address	Position	Effective				Comments
Ramsey	Trinity		Food Service Helper	10/11/2023				

Moved by R. Bee, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education approves the Personnel listed in Personnel Item A.

Personnel Items Approved

Ayes 5

Nays 0

Motion Carried

Introduction of Newly Appointed Staff:

Informational Items:

- a. Buildings and Grounds Committee - Tuesday, November 7th at 4:30 pm
- b. Curriculum Committee - Thursday, November 9th at 4:00 pm
- c. Operations Committee - Monday, November 13th at 4:30 pm
- d. Board of Education Meeting - Tuesday, November 14th at 6:30 pm
- e. Audit/Finance Committee - Thursday, November 16th at 4:00 pm

Informational Items

Moved by M. Hirsch-Schena, seconded by K. Stevens, to adjourn from the Regular Meeting and enter Executive session at 7:09 pm to discuss personnel issue.

Executive Session

Ayes 5

Nays 0

Motion Carried

Moved by K. Stevens, seconded by R. Bee, to adjourn from Executive Session at 7:26 pm and reconvene to the Regular Meeting.

Reconvene to Regular Meeting

Ayes 5

Nays 0

Motion Carried

Moved M. Hirsch-Schena, seconded by K. Stevens, to adjourn from the Regular Meeting at 7:27 pm.

Adjournment

Ayes 5

Nays 0

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

October 25, 2023
Sub List:

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POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION/DEGREE	FINGERPRINT
CERTIFIED SUBSTITUTE TEACHER			
CERTIFIED SUBSTITUTE TEACHER	ARCHER, IRIS	ELA 7-12 (retroactive to 10/19/2023)	YES
NON-CERTIFIED SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	BRUSHINGHAM, BAILEY	BACHELORS	YES
SUBSTITUTE TEACHER	MATYA, HEATHER	ASSOCIATES	YES
SUBSTITUTE TEACHER	MARINO, SAMANTHA	ASSOCIATES	YES
SUBSTITUTE TEACHER	REYNOLDS, TAYLOR	ASSOCIATES	YES
SUBSTITUTE TEACHER	SHADEK, KATHRYN	BACHELORS	YES
SUBSTITUTE TEACHER	WRIGHT, LAUREN	BACHELORS	YES
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	MATYA, HEATHER	n/a	YES
SUBSTITUTE TEACHER AIDE			YES
SUBSTITUTE CLEANERS			
SUBSTITUTE CLEANER	MATYA, HEATHER	n/a	YES